

**Trinity School  
Provider Access Policy**

**Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

**Pupil entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact *Mr D Brackenbury*  
*Assistant Headteacher and Transitions Manager*  
Telephone: 0208 270 1601

**Opportunities for access**

**Trinity School's careers programme is carefully tailored to the needs of our students and is highly personalised. Providers will be supported by the Transitions Manager to adapt their offer and presentations to suit the needs of our students.**

**Premises and facilities**

The school will make appropriate venues available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Transitions Manager or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Transitions manager for him to share with students and their families.

**Approval and review**

Approved 21 February 2018 by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed:



*Glenda Spencer*  
Chair of Governors

Susan Ball Head teacher